

## **MSA Regional Committee Meeting held 21<sup>st</sup> February 2018**

SACC member clubs are reminded that the MSA Regional Committee is the primary (albeit not the only) route for all MSA clubs to raise matters with the MSA. Any points or questions you raise will be aired in a forum that represents clubs from all disciplines and UK wide through the thirteen Associations. At the same time, it is a key channel through which the MSA communicates with its member clubs. This report is part of that communication.

The meeting chairman began by speaking about the MSA Governance and Strategy review which has been ongoing now for some time. In particular, member clubs may have seen the [press release](#) put out early in December by outgoing MSA Chairman Alan Gow. It was stressed by Nicky, and then again later by Simon Blunt, that this was a statement of high level objectives and that the detail behind the headlines was still very much work in progress and had not been agreed by the relevant stakeholders.

Unsurprisingly, the new Chairman, Dave Richards, has set up working groups to look in more depth on seven specific topics: Governance, Technical, Commercial & Marketing, Customer Relationship Management, Karting, Rally Tracking and MSA Human Resources. Each of these streams is being led by an MSA Director and all will report back the MSA Board in April. It is unlikely that details will be made available to Regional Committee until at least August!

All member clubs are encouraged to consider the option to produce an economic impact survey for any of their events, or even their club activities over a year. Many of the events run by MSA clubs bring a measurable positive economic benefit to an area in terms of spending on accommodation, fuel, food and even drink. Being able to demonstrate the value of this can bring benefits and certainly does no harm in showing what motor sports event bring to communities. Any information collected by clubs can be passed on to the Association chairman who will collate and share with the MSA.

Clubs organising stage rallies are asked to keep the MSA advised as early as possible about their events. Specifically, this should be well in advance of the minimum timeline required for formal permit applications. One reason for this is that it allows the MSA to consider the requirement for a safety delegate (and this might include some single venue events like the Solway Coast Rally). The number of such delegates is limited and the requirement is that they are appointed early enough to get involved at the planning stage. This will become even more important when the proposed tracking system is ready since the current plan is that this will only be available to support a maximum of two events per weekend.

The MSA is thinking about the best way to engage with and, if possible, to embrace organisations running none MSA permitted motorsport. The feeling is that there is a population of people who want to be involved in sporting events but, for whatever reason (including but not limited to cumbersome rules and additional costs), are avoiding the MSA. Every club has a role to play in this. What events are happening around you? If this does not involve your club then why not? What is being offered that is different? Is there something your club can do to improve its offering to members and others?

In the meantime, clubs are encouraged as usual to consider nominations for MSA Club of the Volunteer of the Year. Its some way off but you know its coming so don't leave it to the last minute to pull together your case.

MSA Chief Executive was unable to attend the meeting so his update was given by Simon Blunt. It seems like a long time since the FAI findings were published but this was the first meeting of Regional Committee since then and Simon called out that the results were very positive. He spoke at some length praising all of the witnesses from the sport who played a part in the Sheriff reaching the conclusion he did. In summary, a big thank you to everyone.

Simon moved on to the Governance and Strategy review mentioned above repeating that the high level announcement came out without any real thought to implementation. A key point to stress is that until there is a detailed and specific announcement of any change, the existing structures and arrangements will continue. This led him on to mention the MSA Specialist Committees in which he said that future appointments to these will lean towards filling particular gaps in terms of knowledge and expertise. In this context, while there is an aspiration to fall in line with 'best practice' governance procedures of limiting members to 3x3 year terms, this will not be done at the expense of throwing away valuable experience. He said that much good work had been done on the review and that it contains much to commend it but it will take time (i.e. some years) to fully work through. Changes will be structured and managed; there will be no 'big bang' change.

He mentioned the Vnuk case briefly saying that the MSA (and indeed the FIA) are still lobbying strongly to keep motorsport out of its impact.

Turning to the MSA financial report, early indications are that the 2017 results will show that costs have been brought under better control and will be the subject of more focus in future. Overall licence holder numbers for 2017 were down 1% on the previous year with variances across disciplines. There were over 8,400 registered marshals at the end of 2017.

Development Manager, Suze Endean, was unable to attend the meeting but tabled a written report. Since we have no RDO covering Scotland, I will simply provide a copy of her report to the next SACC meeting as an annex to this report. Suze is planning to attend the meeting and can provide her own update then.

Alan Page reported to the meeting on various marshal and training related matters. Clubs should note that the marshal pack scheme is now finished. Newly registered marshals will in future get a tabard but none of the other items. The Training Trust paid out £204,000 for 158 events in 2017; the maximum available. Specialist training planned for 2018 includes a further 4 safety car crew courses. Nominations for these must be made via stage rally Clerks. Event Safety Officer training is at the planning stage and Stage Commander training is also being looked into. Safeguarding training will form part of the club seminars. The Scottish event is in Pitlochry on Sunday 25<sup>th</sup> March. Places are still available.

Clubs and their members are reminded to keep an eye out for the various Inter Association events held throughout the year. It would be good to have some Scottish representation at as many of these as possible. Scotland has no events listed as host this year and our next is the stage rally event in 2019.

All member clubs should by now be aware of some revised rules, based on EU legislation, on data protection which come into force in May 2018. The MSA are preparing to publish some further guidance to clubs but in the meantime, a brief document was handed out and is attached with this report. It was pointed out that non-commercial organisations with less than 250 members may be slightly less at risk but some of the provisions apply to everyone. Key questions for clubs to ask themselves are: What information do you hold? How do you get it? How do you keep it up to date? How do you protect it? How long do you keep it for? Some simple steps will help protect clubs including keeping any paper records in a locked place and having password protection on computers and/or specific data files. There may also be a need to add or amend wording on club membership application forms and event entry forms.

Ian Davies gave an update on Rally Future. The next update of this will be issues in early April for implementation from 1<sup>st</sup> July. Clubs with events running after this date should keep a watch for the update although the MSA have said that they will liaise directly with clubs who they know have events at that time. The update will have some specific changes relating to use and colour of flags, stages near deep water and safety relating to gazebos used either in stages or service areas.

On the subject of rally tracking, this is still 'work in progress, with Nicky Moffitt preparing an update to the MSA Board in April to address questions including: Is the current proposal fit for purpose? What is the cost? What training is required (competitors, marshals & official)?

On closed roads, this is still under active review by the Scottish Government and we will hopefully hear some (good) news soon. In the meantime, the MSA have already issued permits for a rally in Essex, and two speed events in Coventry and the South West. There are also plans to use it for part of Wales Rally GB.

The issue of the recent regulation update on fire extinguishers was raised under any other business. In particular, comment was made that the main system supplier (Lifeline) may be experiencing difficulty in meeting increased demand for replacement systems which may be required because they are unwilling to recertify systems which have not previously been serviced in accordance with their recommendations. The MSA responded that Lifeline had given them an assurance that they could meet demand. The MSA have already offered an apology to competitors for the confusion when communicating the update.

**Peter Weall**

• **DEVELOPMENT REPORT, Development Manager  
Regional Committee Meeting, Wednesday 21<sup>st</sup> February 2018**

Apologies I cannot join the meeting in person, however I am representing Ian Davis at a meeting of the Sport and Recreation Alliance.

Here are some updates from recent months:

**Go Motorsport Regional Development Officers (RDOs)**

- East Midlands interviews were held on 15<sup>th</sup> February and the position has been offered and accepted. Interviews for the North and South East vacancies will be held in March with the intention to appoint from 1<sup>st</sup> April .
- We are starting to receive information from clubs on new members; clubs reported over 530 new members during 2017. Work to receive this information continues, including looking at how this can be incorporated into the new CRM system.
- Over 20,000 people were reached through various Go Motorsport work and supported activities in 2017, including club visits, association visits , passenger ride events, promotional displays and more.
- In 2017, 12 Go Motorsport (free of charge) permits were issued for passenger ride events to encourage people into motor sport and show them the affordability and accessibility of events such as AutoSOLOs . For support with applications, clubs should contact their local RDO or myself.
- For 2018 RDOs are requested to visit all regional association meetings in their area and to provide an update on Go Motorsport activities. They are asked to send a report and apologies if unable to attend.
- The RDOs had a team meeting at the MSA on 25<sup>th</sup> January, where they met a number of key MSA staff. David Richards also attended the meeting to meet them and discuss future plans.

**MSA Motor Sport Development Fund (formerly the Club Development Fund)**

- In 2017, the fund supported 20 applications with a value of over £20,000 of support.
- Three applications have been received to date in 2018.

**JLT MSA Club and Volunteer of the Year Awards 2017**

- The JLT MSA Club and Volunteer of the Year Awards received 20 individual club nominations and 56 individual volunteer nominations in 2017.
- Southsea Motor Club were the 2017 JLT MSA Club of the Year, and Barry Arundel! was the 2017 JLT MSA Volunteer of the Year. Category winners were Jonathan Millar (Steward/Clerk), Brian Wilson (Marshal), Colin Whitter (Medical/Rescue/Recovery /Safety), Sue Bateman (Technical Official) and Howard Joynt (Other). All winners received their trophies and prize cheques at the Night of Champions in January.

**Volunteer recognition and recruitment**

- Initiatives launched in 2017 such as the monthly marshal prize draw are continuing. Further retention/recognition initiatives are being worked on to be launched later this year.
- The MSA continues to support the BMCC in activities to encourage new marshals . As well as marshalling, work has been done to highlight other volunteering opportunities available such as scrutineering, timekeeping etc. The MSA continues to directly contact potential new volunteers offering support and guidance and promoting the various opportunities available.
- A marshal survey was sent to all registered marshals in the middle of February. This is to help understand activity levels of MSA registered marshals as well as knowing how many individuals are registered.
- I have been working with the timekeeping training group to look at various ways we can encourage more people into timekeeping. This work is well underway and it is intended to use this as a model to support other groups in the future.

**General/Future Plans**

- The Go Motorsport website was reviewed and went live last August. Further updates are coming to make the site brighter and easier to navigate. Go Motorsport RDO email addresses are now both incoming and outgoing email addresses (previously the@gomotorsport.net accounts were incoming only).
- The "how to guides" (update and changes to the format of the club manual) work will be complete by the end of February. These documents will then need to be reviewed by the relevant MSA departments with an aim to publish by Summer 2018.

**Suze Endean, 16<sup>th</sup> February 2018**

## Frequently Asked Questions

### What does GDPR mean for MSA clubs?

This brief article is designed to give you an introduction to the General Data Protection Regulation (GDPR) which will replace the current Data Protection Act 1998. GDPR will become law in the UK on 25<sup>th</sup> May 2018.

### How will it affect my club?

All clubs which collect data such as name, address, telephone number, email address, date of birth, gender, emergency contact details, race or ethnic origin or medical conditions etc. need to comply with GDPR.

If yours is a small club with a few members, the risk is lower. If you collect and store any personal data, you will have to manage the data in accordance with data protection standards.

### Do we need to add anything to our results form?

If you organise an event, you may wish to add the following paragraph on event entry forms:

'You agree that we may wish to publish your personal data as part of the results of the event. We may pass such information to the MSA, national governing body and/or the FIA or any affiliated organisation for the purpose of insurance, safety, licences or combined with other events. Results include (but are not limited to) name, club affiliation, competition times, occupation and age category.'

### What do you have to do to ensure GDPR compliance?

- What data is held, who holds it and who has access to it?
- Where that data came from, how is it up-dated, how regularly it is up-dated, how long you hold it for?
- What you do with the data, who you give it to, how do you transfer it to other people/organisations (including transfer to the MSA and/or FIA)?
- Security of data, where do you hold data, what data do you encrypt/password protect?
- Do you have permissions from your members to do what you do with their data, when was that permission (consent) given?

### Children

If you collect children's personal data, then you need to ensure that your privacy policy is written in plain English. If you offer an online service to children, you need to obtain consent from the parent or guardian to process the personal data.

Over the coming weeks more information will be posted on the MSA website.

Further information is available at:

<https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/>

<https://www.thebmc.co.uk/gdpr-mountaineering-clubs-introduction>